



Terms & Conditions

Meek's Catering Booking Terms & Conditions

In order to avoid any misunderstandings regarding your booking, please note the following terms & conditions of Meek's Catering Company

- 25% non refundable deposit is to be paid on acceptance of your catering quotation. The deposit also confirms the booking for the date requested. *Please note: Bookings are strictly provisional until a catering deposit is received.*
- Catering deposits are non refundable in the event of cancellation.
- The outstanding balance is to be paid 14 days prior to the event.
- Events cancelled with less than 2 weeks notice will be charged at the following:

10 – 14 days 50% of the estimated final invoice.

5-9 days 75% of the estimated final invoice.

4 days re-invoiced and charged at 100%.

However, if at the time of cancellation any equipment or services have already been ordered from our suppliers & cannot be cancelled for whatever reason, you will be charged the full price for these costs.

Catering quotations are valid for 14 days.

Finalised guest numbers and menu choices are required 14 days prior to the event.

Access to a power point may be required for some outdoor events. Oven or refrigeration hire charges may also occur for some outdoor events. This would be subject to a site visit.

Travel within a 20 mile radius of Gillingham, Dorset is free of charge. Outside of this radius fuel charges of £1.00 per mile will be incurred.

Additional staff costs may occur for your event. This would be determined by finalised guest numbers and any additional requirements that may occur in the lead up to your event.

On the day of your event, if Meek's Catering Company staff have to work longer than stated on your catering invoice for any unforeseen circumstances or undisclosed customer requirements, you may be re-invoiced for the additional staff costs.

If Meek's Catering Company **is not** providing equipment, crockery, cutlery, glassware & linen for an event, it is the customers responsibility to ensure all items have a 'dirty return' surcharge on their order. Customers should also make sure they arrange their own delivery and collection with their nominated supplier.

Meek's Catering Company shall be under no liability for any delay or failure to provide services as a result of any act or circumstances beyond our reasonable control. For example equipment failure or power failure.

If property of Meek's Catering Company is wilfully or negligently damaged at a function the replacement cost is payable by the client.

If a client's property is wilfully or negligently damaged by ourselves we will pay the replacement costs.

Accidental damage should be covered by the client's own insurance and no claim can be accepted by ourselves.

Ingredients on our menus and within our dishes may be subject to change due to produce availability or seasonality.

I have read and accept the terms and Conditions DATE.....

SIGNATURE.....PRINT NAME.....